

The Emerald Forest

Frequently Asked Questions – Elopement/Receptions

What are your current items in inventory available for our use?

Four 6' Folding Tables	Two 4' Round Tables
One 4' Card Table	Six cocktail tables (43" tall x 20" diameter)
Cream Linens – Variety of Sizes	Twelve Wood Folding Padded Chairs
Two 10' by 10' Pop-up Tents	One Small Propane Heater
Wedding Cake Cutting Servers	Two Black Drink Tubs / or Large Plastic Keg bin for Kegs only
Six Chafing Warmers (fuel and foil pans not included)	

How soon can we enter the venue?

You may access the main gate in the venue no earlier than 10 minutes before your contracted time. Given that it takes 10 minutes to walk the trail, you can enter the trail 20 minutes before your contracted time.

What is the maximum capacity, and are kids included in the capacity?

Our maximum capacity is 35. Infants and toddlers (3 and under) do not count against your capacity limit.

Can we pay to have additional guests beyond the 35 maximum capacity?

Should your capacity exceed 35, please speak to Jenni directly.

Do you have a curfew?

Yes, 10:00pm for amplified music or videos.

Can I bring a stroller, wagon or cooler with wheels?

No. If you do, you'll regret it and ditch it 1/3rd of the way in! Please use a backpack.

Do we need flashlights for the walkout?

The entire trail is lit with string lights. Flashlights are available upon request.

Can we have signs on the trail?

Only signs/balloons that cannot be seen from the road are allowed on the trail.

When do I have to drop off my zipline items?

Three to five days prior to your event date all non-perishable items will need to be dropped off for ziplining. All perishable items are dropped off on the day of your event 30-minutes prior to your scheduled event time frame. Two weeks before your wedding date, you will receive an email with your scheduled drop days & times.

Do you have a discount available with any local hotels?

No. However, there are three local hotels within a five to seven-mile radius of the venue and a great, large-capacity AirBnB .30 miles down the street. Links are provided below.

[Archer Hotel - Redmond, WA.](#)

[Seattle Marriott – Redmond Town Center, WA.](#)

[Hampton Inn Suites – Redmond, WA.](#)

[Direct Link to Direct Link to AirBnB Ad - Black Rabbit Barn – Redmond, WA.](#)

Do we have to have a bartender on-site to serve alcohol?

No, we strongly discourage events where the client wants to use a professional bartender. The Emerald Forest is a beer and wine venue only, and if alcohol will be made available to guests, a banquet permit for alcohol is required. The cost is \$10 and can be purchased by following this link: [Banquet Permit Application Web-site](#)

Are there any required permits I need besides a banquet permit?

Yes. We require liability insurance with a required minimum of \$500k in coverage. Liability Insurance can be purchased from your Home Owners Policy or the link provided below. On average, the cost ranges from \$175 - \$250.

[Liability Insurance Minimum Requirement \\$500k Application Web-site](#)

Can we zipline in kegs of beer?

Yes. Each keg is considered one bin, and they cannot exceed the 'Slim Quarter' size (7.75 gallons). Kegs must be dropped off no later than five days prior to your event date so the beer has time to settle.

Can I have a live DJ?

Sorry, no live DJ's. We are not the type of venue that hosts loud, party-like receptions after the ceremony. Most couples have a great time dancing on the stage and enjoying each other's company while listening to their created Spotify playlist on the theater sound system.

Do you have a microphone?

Yes, we have one microphone that will reach the stage for vows and speeches. Please let us know prior to your event date if you need us to set up the microphone.

Do you allow confetti?

No confetti of any type is allowed on-site because once it gets onto the forest floor, it is there forever.

Can we and/or our guests use the ziplines?

No. The ziplines are for staff only. However, if the wedding couple is staying in the treehouse after the ceremony, with prior discussion and approval, we can arrange for them to zipline out of the forest after the wedding (with a lot of fanfare!)

Do you have an address I can share with my guests?

The venue does not have an actual address. An email with Parking/Driving Directions will be emailed about two weeks prior to your event, and the email is designed to be directly forwarded (by you) to your guests/vendors. You may receive the address to the owner's home at some point to drop off supplies. This address **can not be shared with any guests** as it will only confuse your guests, and they will get lost and then be late for your event!

Can we Lyft or Uber to the venue?

Yes, we can supply you with an address to share to the trailhead. **Note that this is not the address to a home** but gets drivers to the trailhead. Because the trailhead is on a slight hill on a rural road where people drive too fast, do not linger on the road before or after your ride.

Can we bring a dog?

Generally, 'no,' but exceptions can be made with prior discussion/approval.

Do you supply firewood?

Yes! We will take care of maintaining the firepit during your event.

Do you provide the s'mores station?

Yes, we supply chocolate, graham crackers, marshmallows, and roasting sticks.

Can we smoke on the property?

Yes, but only at the firepit.

Can we play a slideshow?

Yes. Please supply it on DVD format or email it to reservations@theemeraldforest.net at least five days prior to your event date.

Can we display an image on the projector screen?

Yes. The dimension of the photo should be as close to 16:9 as possible. Please email it to reservations@theemeraldforest.net at least five days prior to your event date.

How do I share my playlists?

Create a separate playlist for each 'stand-alone' part of your event (ie Processional, Recessional, Cocktail Hour, First Dance, etc.) Share each playlist by clicking the three dots on your playlist: Share, Embed Playlist. Then email the link to reservations@theemeraldforest.net at least five days prior to your event date.

Can we use the BBQ on site?

Yes, we have a propane BBQ and BBQ utensils available upon request. We supply the propane.

Do you supply drinking cups or utensils?

We have water cups and basic utensils available upon request.

Can I purchase additional hours?

Yes, pricing depends on the current hourly package selected.

Do you supply ice?

We have an ice machine that can create enough ice for the supplied filtered ice water throughout your event. If you need more than that, you will need to purchase and drop off bags of ice on the day of your event at your scheduled perishable drop time.

Do you have tables and linens?

Yes, please see the above for our inventory. As a reminder, our sit-down dinner capacity is 12.

Can we serve dinner on ceramic dishes or have glassware?

Sorry, no. Should anything break, it is too hard to clean up from the forest floor. Please use plastic or paper plates and cups.

Zipline Bins

Dimensions: 27 Gallon (30.5"L x 20.125"W x 14.25"H)

*You may purchase these bins at Costco or use ours. You are given **six bins in total** to transport your items into the Forest.*

This includes your non-perishable and perishable items. Bins are not to exceed 60 lbs in weight.

27 Gal. Tough Storage Tote in Black with Yellow Lid
★★★★★ (18446) Questions & Answers (563)



Photo Example of the Totes/Bins used

Photo Example of what fits in the Totes/Bins at 60 lbs

For more information, or if you have any additional questions, please contact us at: reservations@theemeraldforest.net